



**CITY
ACADEMY
NORWICH**

Bohunt Education Trust & City Academy Norwich

COVID-19: outbreak management plan

Approved by: Paul Collin **Date:** 16.08.21

Last reviewed on: August 2021

Next review due by: December 2021

Contents

1. Introduction	2
2. Testing	2
3. Face coverings	2
4. Shielding	2
5. Other measures	3
6. Attendance restrictions	3

1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance from step 4](#), published by the Department for Education (DfE).

We will implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), director of public health (DsPH), Public Health England (PHE) health protection team or the national government or where local conditions make it impossible to open a school safely without the introduction of such measures.

It may be necessary to implement these measures in the following circumstances:

- To help manage a COVID-19 outbreak within the school;
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission;
- As part of a package of measures responding to a 'variant of concern' (VoC).
- In order to keep School open to as many students as possible in the context of the above circumstances.

2. Testing

If recommended, we will increase the use of home testing by pupils and staff from the twice weekly testing to the intervals recommended by the relevant regulatory authority or guidance. If it is advised that we reintroduce an asymptomatic testing site (ATS) at our school, we will consult with the director of public health (DsPH) to discuss any further support we need to do this.

If we reintroduce on-site asymptomatic testing we will reinstate our plans for running our Asymptomatic Testing Sites through our existing planning.

3. Face coverings

If recommended, students (if they choose to) staff, contractors, volunteers and visitors who are not exempt from wearing a face covering:

- Will be required to keep on or put on a face covering when arriving at school and moving around indoors in places where social distancing is difficult to maintain, such as in communal areas, corridors etc.

And/or:

- will be required to wear a face covering in classrooms or during activities, unless social distancing can be maintained or a face covering would impact on the ability to take part in exercise or strenuous activity.

4. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning and conduct an individual risk assessment where appropriate in each case.

We will ensure that all students required to shield continue to access learning through our Online Learning Statement.

5. Meetings/Gatherings

We will review the safety of staff meetings, parent, carers and student events and performances on a case by case basis and follow regulatory advice.

6. Other measures

If recommended, we will limit:

- All educational visits
- Residential educational visits
- Open days
- Transition or taster days
- Parents coming into school
- Live performances
- Sporting events and fixtures onsite and offsite
- Co-Curricular activities
- Lettings/hirings provisions
- Access of third parties to school site including contractors

If recommended, we will reintroduce:

- Bubbles, to reduce mixing between groups
- Staggered breaks/lunches starts and ends
-

7. Attendance restrictions

Attendance restrictions will be implemented only as a last resort. If recommended, we will implement the measures in this section.

7.1 Eligibility to remain in school

In the first instance, we will stay open for:

- Vulnerable pupils
- Children of critical workers
- Any other pupils due to take external exams this academic year
- Other year groups in rotating order

If further restrictions are recommended, we will stay open for:

- Vulnerable pupils
- Children of critical workers

7.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our Online Learning Policy.

The school will continue to provide meals or lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines.

The school will issue school meal vouchers via digital system for whom this applies.

7.3 Wraparound care

We will limit access to before and after-school activities and wraparound care during term time and the summer holidays to those that need it most.

We will communicate who will be eligible to attend once the restrictions are confirmed.

7.4 Safeguarding

We will review our Safeguarding and Child Protection Policy to make sure it reflects the local restrictions and remains effective.

We will have a trained DSL or deputy DSL on site.