

Parent Forum Meeting 3rd February 2020 - Minutes

Attendees: Miss Felicity Pattenden (FP); Mrs Sarah Corner (SC); Miss Amy Ross (AR)
Ms Louisa Hazell (LH); Mrs Louise Smith (LS); Mrs Sonya Masimbe (SM)

Apologies: Mr Ian West, Mrs June West, Mrs Katrina Webster, Mr Paul Chitsulo

City Academy Norwich Senior Leader: Mrs Kitson Cook (JMK)

1. **Welcome** - Mrs Kitson-Cook, welcomed members to the Forum. No new members in attendance.
2. **Review of minutes** - from last meeting and actions complete.
3. **JMK – feedback on celebrations since last meeting:**
 - House Christmas Lunches,
 - DoFE – talked about local expedition, location to be confirmed depending on how many want to go and budget.
 - Parents’ Evenings – very positive engagement and attendance up.

SC asked if there was a video made of the panto, as there was filming – can students access it? Also, there was a photographer, can students get photos of this.

Mo will check with Miss Clarke, and feedback to Forum

4. **SC – feedback from PTFA**

Had to postpone attending Student Council meeting in December. Last PTFA meeting was on 16th December – only 2 attended.

Meeting to be scheduled with Mr Collin and Mrs Corner to discuss forthcoming events

5. **Mo - Allotment Update:** The Papillon Project has been on site every Wednesday creating the outline of our Allotment. They are having a ‘Winter Convergence’ on Weds 26th February from 5pm-6.30pm at the Academy which is an informal positive evening to discuss school allotments/gardening as a collective group, to share ideas. Forum members are welcome to attend this.
6. **JMK - SEND update:** Last year we ran an alternative education programme – a bespoke package for learning. It had benefits; vulnerable children having small classes doing core subjects at CAN but going off-site to St-Eds. However, we weren’t meeting out entitlement.
Children are now in mainstream, and get more support in their lessons with subject specialists – learning support assistant in the class. Not a huge team at the moment but there is an ad for a HLTA to increase capacity for teaching assistants.

Transitioning really positively, lots of transition from Y11 out to college, plus from Y6 to Y7.

SC: very positive about the changes to supporting vulnerable children

SC - Always been a fantastic support in whatever you need

SM - Agreed that the students are supported really well.

SC - all the staff strive to make it better

LH – can a parent challenge a consequence? JMK - Yes

FP – Asked if there could be a table of behaviours for consequences

7. Standing item - Parent Forum Newsletter

FP – suggested a newspaper to include students work.

JMK – responded it has to be an onus on parents forum, their newsletter to other parents about the value of the Forum, upcoming events, inviting parents to join the Forum and the PTFA, they don't have to be part of both.

Forum members to bring ideas for newsletter to next meeting, with a view to producing an end of year newsletter in the summer.

8. FP - Homework/Communications/Litter and smoking off premises

FP – Wants meaningful homework, set homework eg. essay research.

JMK - explained why we do retrieval, and how KO's feed into the preparation of the lesson.

AR – all it's doing is spelling and handwriting practice – not checked to see if it's done.

FP: More creative work in Y7 – Mr Saddleton said there would be in January.

Note: could there be a presentation to Forum of Knowledge Organisers and their purpose?

JMK - Looking at introducing Lexia for parents, a programme to push children to a new level. We want everyone in academy to be reading for 20 mins every night

FP: children slipping back with uniform. Back into smoking quite heavily outside school.

Next meeting: Monday 30 March 202