

Parent Forum Meeting 2nd December 2019 - Minutes

Attendees: Miss Felicity Pattenden (FP); Mrs Sarah Corner (SC); Ms Louisa Hazell (LH); Mrs Katrina Webster (KW); Mrs Louise Smith (LS); Mr Paul Chitsulo (PS); Mrs Sonya Masimbe (SM)

Apologies: Mr Ian West, Mrs June West, Miss Amy Ross.

City Academy Norwich Senior Leader: Mrs Rachel Crickmore

1. Welcome & Refreshments (RKC)

Mrs Crickmore welcomed members to the Forum. No new members in attendance.

2. Review of last meeting notes & agreed actions

Notes: agreed and signed

3. Feedback from PTFA meeting

SC – gave feedback on meeting on 4th November of members wishing to form a PTFA, and her meeting with Mr Collin. She shared a document of ideas which were discussed in the meeting, and Mr Collin's feedback.

Ideas: Children's quiz night; Summer Party, possibly 4th July, and could be themed.

Meeting with student council to get their input.

Photobooth: Mr Collin suggested talking to Matt Potter, who takes our photographs at events, and that he will put SC in touch with Mrs Mason (CAN Director of Arts) regarding props

Suggestion of PTFA members having a Whatsapp group, to keep in touch and liaise regarding events/ideas.

Suggested a meeting in a couple of weeks: Monday 16th December at 5.30pm at CAN in the library classroom.

Incentive – to attract other parents

Allotment: get in touch with friends of West Earlham Woods / Marlpit community garden.

4. Celebrations

KS4 celebration last Thursday

KW: Was a fantastic evening. Students need to learn how to handshake and pause, as they rushed up to and off stage. KW: Shame that no one got up and thanked Mr Collin.

5. Reporting Progress – RKC

Looking at how we report on student progress, which at the moment is once a year at Parent/Teacher meetings (each Year group once a year). RKC hoping to be 3 times a year, once at parent meeting and twice through correspondence.

FP: Can it be on schoolcomms? More conversations about learning and progress.

Postcards home very positive.

RKC: gave presentation of new Progress data which will be communicated to parents both in meetings and through correspondence.

FP: lots of parents still in getting to know the new marking system (0-9) and what that was (A-C)

KW: if a child comes in at 3 when their peers are at 5, are they an improver or would they be outstanding because they worked so much harder to achieve that.

SC – would it be good to have the homework included?

KW – is there a way of knowing they have homework? How do you see if they've done their homework?

RKC: Form tutors are checking the homework/how much they've done. The form tutor would need to comment on whether they are doing their homework. In time, teachers would need to be reporting.

Consequences for not doing homework. 3 reds they'd be a consequences.

RKC: Y11 home learning timetable has changed to reflect their needs as they move towards their exams. RKC gives exam papers to students and then marks them.

Flashcards are the most impactful learning tool for exams.

KW: was there a plan for what they were doing – Curriculum plan
Overview of what each year group learning throughout the year.
Curriculum plan – how is this created to students

Action: SC attending Student Council meeting on Friday 13th December.

Action: PTFA to meet Monday 16th December at 5.30, in the library classroom at CAN

Action: RKC to schedule return to talk about Home Learning

Action: Mo send out list of parents' evenings and options evening to Parent Forum members and highlight on website

Next meeting: Monday 3rd February 2020 – 5.30pm

Wishing you all a Merry Christmas and a Happy New Year